



**Springville Memorial Library Board Meeting  
July 18, 2018, 6:30 PM  
Buresh Room**

The Springville Memorial Library Board meeting was called to order at 6:30 PM on July 18<sup>th</sup>, 2018 by President Deb Vaughn.

Present were: Marla Carnahan, Treva Davis, Daryl McCall, James Porter, and Deb Vaughn. Linda Eldred was also in attendance. Tina Allsup and Angel Chizek were absent.

**Agenda:** Motion by McCall, second by Porter to approve the agenda as presented, all ayes, motion carried.

**Public Comment:** None

**Friends' Report:** Their Board Meeting is July 19 and they will be having a book sale on August 17 & 18.

**Director Sharing:**

- Linn County Fair: - They were only there one day as ran out of handouts.
- Summer Reading Program: Jason from Solid Waste was here today. Amanda Doster, artist will be at the library all day on Thursday, July 19 to demonstrate different type of painting. Class at night will cost \$45 to cover materials.
- Mystery Night is July 27<sup>th</sup>, nineteen have signed up so far, will take twenty-five.

**Minutes:** Motion by McCall, second by Carnahan to approve the minutes of the June 13<sup>th</sup>, 2018 meeting as corrected, all ayes, motion carried.

**Bills:**

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
Menards	5-18-18 - 6-18-18	Floor and Window Supplies	\$81.50
Hyvee	6/27/2018	Ice Cream	\$6.99
Walmart	6/16/2018	Card Stock	\$5.22
Aldi		Ice Cream	\$7.98
Amazon	6/23/2018	Computer Cable	\$13.61
Credit Card Charges Total:			\$115.30
American Library Preview	2/20/2018	Books	\$618.92
Librarian's Choice	2/28/2018	Books	\$696.90
Baker and Taylor	5-22-18-6-13-18	Books	\$91.41
Lookout Books	6/6/2018	Books	\$615.39
Office Machine Consultants	6/4/2018	Quarterly Fee (3/10-6/9)	\$204.00
Per Mar Security	6/8/2018	Fire and Security Monitoring	\$164.34
Linda Eldred		Mileage	\$30.83
State Library of Iowa	7/5/2018	Bridges Fee	\$60.00
Overdrive Inc.	7/5/2018	Bridges Fee	\$379.62

13-Jun	activity-magic	30	19
14-Jun	knitters		3
15-Jun	family movie night	3	4 Movie
20-Jun	Wednesday activity	21	4
21-Jun	story time	1	1
21-Jun	knitters		4
27-Jun	movie activity	12	4 Movie
28-Jun	knitters		4
28-Jun	Samatha Lakin in concert	8	28
<b>total</b>		<b>215</b>	<b>111</b>
			<b>104</b>

Yearly movies to date: 14

- The Office Managers report on computer issues were discussed. Melanie is to look into replacing keyboards.

#### Old Business:

1. **Building Issues:** Cover in floor of Buresh Room is repaired and has been caulked by Delancey. Pella Windows will be sending someone out to inspect the windows the last week of July or first week of August. Scott is working on washing the windows, don't know how many are left. The ant issue is back – he is doing the exterior spray.
2. **LED lighting replacement:** Lights have not been completed. Lights in Gearhart room did get replaced.  
Deb explained about the issue with the City about getting a building permit for new lighting.
3. **Policy Revisions:** None for this month.

#### New Business:

1. **Copy Machine replacement:** The copier for us to use just came last Thursday, we can keep as long as we want. The new copier will be the same price as the old copier. Need verification on that.
2. **Officer Elections:**
  - a. **President:** Davis nominated Deb Vaughn as president, second by Carnahan, all ayes Vaughn is president.
  - b. **Secretary:** Davis nominated Tina Allsup as secretary, second by Carnahan, all ayes, Allsup is secretary.

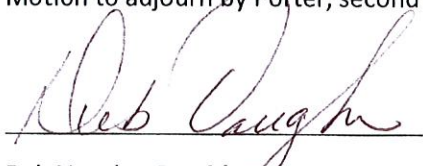
**Correspondences and Announcements:** None

#### Agenda items for Next Meeting:

1. Building Issues
2. LED Replacement
3. Review policy revisions
4. Board committees: (Budget and Finance, Personnel, Long Range Planning, Policies, Public Relations and President Pro Tem)
5. Copy machine

**Next meeting:** Board meeting on August 8<sup>th</sup>, 2018 at 6:30 PM in the Buresh Room.

Motion to adjourn by Porter, second by Carnahan all ayes, motion carried. Meeting adjourned at 7:10 PM



Deb Vaughn, **President**



Treva Davis, **Secretary Pro-tem**