

Minutes

**Springville Memorial Library Board Meeting
January 9, 2019, 6:30 PM
Buresh Room**

The Springville Memorial Library Board meeting was called to order at 6:30 PM on January 9th, 2019 by President Deb Vaughn.

Present were: Tina Allsup, Marla Carnahan, Angel Chizek, Treva Davis, Daryl McCall, James Porter, and Deb Vaughn. Linda Eldred was also in attendance.

Agenda: Motion by Davis, second by McCall to approve the agenda, all ayes, motion carried.

Public Comment: None

Friends' Report: Meal & Movie went well, not as well attended of last year due to timing. Next Friends Board meeting will be next week.

Director Sharing:

- Iowa DOT sent an Environment Assessment of the Highway 151 intersection. They will have a public meeting on March 12 at the library discussing the intersection.
- Pinicon Drift will be having a concert at the library on January 26 at 1:00.
- Community service – Knitters have 3 boxes of hats and scarves. They are free to patrons of the Library. Partnering with SANSI and Eastern Iowa Diaper Bank to provide diapers/wet wipes to individuals that need them. We will be available for distribution. Volunteer coming for Willis Daly to provide assistance to people with housing questions.

Minutes: Motion by Davis, second by Chizek to approve the minutes of the December 9th, 2018 meeting as presented, all ayes, motion carried.

Bills:

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
Baker and Taylor	12/4/18-12/26/18	Books	\$173.75
Linda McCann		Books	\$40.00
Gardener Media	9/29/2018	Books	\$58.16
Wickiup Hill Learning Center	8/8/2018	Program Fee	\$25.00
Per Mar Security	12/10/2018	Security Monitoring	\$169.24
Pella Windows	12/12/2018	Window Repair	\$157.07
Petty Cash	12-10-18/1-3-19	Postage	\$13.61
Comfort Solutions	12/28/2018	Fireplace fan	\$313.00
Total Bills to be Approved			\$949.83
Utility Bills- Preapproved			
Alliant Energy			\$333.47
Black Hills Energy			\$235.51
Rudd Sanitation			\$18.50

Springville Telephone		\$42.30
Total Utilities		\$629.78
Total Bills		\$1579.61

Added the Pella Windows bill to the bills to be paid. Utility bills will be added when they come in. Motion by Allsup, second by Carnahan to pay the bills as amended, all ayes, motion carried.

Income:

Fines	001-4010-1-4530	\$30.00
Copies/Merchandise Sales	001-4010-4-4750	\$40.70
Donations	001-4010-2-4705	\$169.30
SILO	001-4010-1--4550	\$4.00
Buresh Room Rental	001-4010-4-4310	\$190.00
Recreation Concessions	001-4010-1-4755	\$10.00
Cash Trust	169-4010-2-4705	\$700.00
Total Amount Deposited		\$1,144.00

Financial Report: Review financial reports from City.

Director's Report:

Circulation: City: 268 Rural: 285 Open Access: 20 SILO: 3
Computer users: 544
Patrons through the door: 2,106
Bridges eBook downloads: 32
Study Room Use: 41 with 52 patrons
Buresh Room Use: 9 paid rental, 9 library uses, 0 voting
Volunteers: 11 Volunteers for 60 hours

Program totals for December 2018

December	Activity	Children	Adults
2-Dec	Crafternoon	2	16
3-Dec	book group		7
5-Dec	Wednesday activity	28	5
6-Dec	story time	2	2
6-Dec	knitters		4
8-Dec	Linda McCann		6
12-Dec	Wednesday activity	28	6
13-Dec	story time	2	1
13-Dec	knitters		5
13-Dec	Samantha	3	25
19-Dec	Wednesday Activity	30	6
20-Dec	knitters		4
26-Dec	meal & a Movie	18	6

27-Dec	story time		2	1
27-Dec	knitters			2
Total		211	115	96

Yearly movies to date: 10

- Librarian Recertification has been received.
- Currently weeding the collection.
- Rove computer: Do the games on it require WiFi? If not, just disable WiFi until patching is required.

Old Business:

1. **Building Issues:** Want to have PerMar to discuss security options. Supply questions to Daryl by February 4th. Scott has installed a shelf in the closet for storage. Look into storage carts for chairs.
2. **Computer replacement:** In negotiations with Dell on computers, but not having success. Will look to order in the next week.
3. **Policy Revisions:** Motion to approve the modifications to the Funding (Fun) and Group Services (Gsv) sections as amended by Allsup, second by Carnahan, all ayes, motion carried.
4. **Proposed Budget FY2019-20:** Discussed the budget and asked for recommendations. Motion to approve Proposed Budget FY2019-20 as presented by Porter, second by Carnahan, all ayes, motion carried.

New Business: None

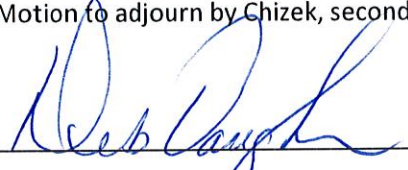
Correspondences and Announcements: None

Agenda items for Next Meeting:

- Building Issues
- Computer replacement
- Security Upgrades - Per Mar security
- Policy Revisions
- Proposed Budget FY2019-20

Next meeting: Board meeting on February 13th, 2019 at 6:30 PM in the Buresh Room.

Motion to adjourn by Chizek, second by Carnahan, all ayes, motion carried. Meeting adjourned at 7:37 PM


 Deb Vaughn, **President**


 Tina Allsup, **Secretary**