

**Springville Memorial Library Board Meeting**

June 8, 2022, 6:30 PM

Buresh Room

The Springville Memorial Library Board meeting was called to order at 6:28 PM on ~~May~~ <sup>June</sup> 11<sup>th</sup>, 2022 by President Deb Vaughn.

Present: Tina Allsup, Marla Carnahan, Treva Davis, Daryl McCall, James Porter, and Deb Vaughn. Linda Eldred and Amos Eldred were also in attendance. Susan Cooper was absent.

**Agenda:** Motion by Porter, second by Carnahan to approve the agenda as presented, all ayes, motion carried.

**Minutes:** Motion by Porter, second by Carnahan to approve the minutes of the May 11<sup>th</sup>, 2022 meeting as presented, all ayes, motion carried.

**Public Comment:** Amos Eldred said that the solar bench looks good.

**Bills:**

<u>Company Name</u>	<u>Invoice Date</u>	<u>Item Description</u>	<u>Amount</u>
<b>CREDIT CARD CHARGES:</b>			
Colibri System	5/18/2022	Book covers 3.5 mil	\$309.13
USPS	6/6/2022	Postage	\$58.00
		CHARGE TOTAL:	\$367.13
Affordable Htg & Cooling	5/17/22	Spring A/C Maint	\$179.92
Albert, Michael	6/9/22	Art Program Presenter	\$200.00
Baker & Taylor	5/3-5/16/22	Books	\$325.70
Country Living		1 yr Renewal subscription	\$9.99
Diamond Lake Book Co.	4/27/2022	Books	\$171.27
G-Mac Door & Hardware	2/15/2022	Handicap door repair	\$181.90
Kids Reference Co	5/2/2022	Books	\$232.83
Mid America Books	4/5/2022	Books	\$79.80
OMC	5/9/2022	Meter Reading 2/14-5/13/22	\$106.05
Penworthy	5/19/2022	Books	\$350.98
Per Mar	5/8/2022	Fire Alarm Monitor 6/1/22-5/31/23	\$244.08
Strand, Edith	5/19/2022	Mileage	\$56.26
<b>Total Bills to be Approved</b>			\$2,505.91
<b>Utility Bills- Preapproved</b>			
Alliant Energy			\$297.17
Black Hills Energy			\$244.90
Wapsi Waste			\$12.00
Springville Telephone			\$49.65
<b>Total Utilities</b>			\$603.72
<b>Total Bills</b>			\$3,109.63

Discussed bills – questioned the repair on the automatic door. Motion by Allsup, second by Porter to pay

the bills as presented, all ayes, motion carried.

**Income:** Reviewed income report.

Missing or Damaged fees	001-410-1-4530		
Copies/Merchandise Sales	001-410-4-4750	\$32.25	
Donations	001-410-2-4705		
SILO	001-410-1-4550		
Buresh Room Rental	001-410-4-4310	\$140.00	Shultz, O'Brien-May, Emig, Cizmadia
Recreation Concessions	001-410-1-4755		
Savings	169-410-2-4705	\$5,080.08	ARPA \$4575.08; Alliant \$400.00; Buresh\$105.00
Total Amount Deposited		\$5,252.33	

**Financial Report:** Reviewed May report from the City.

**Correspondence:**

- Buresh family thank you

**Reports:**

- **Director's Report**
  - **CE Classes:** Edie and I travelling to Garrison, Iowa for a Director's roundtable and learning so much. Big Ideas book discussion and a YA Book discussion, programming helps hosted by the Ely Library and a Boardroom Series class. All toll I have gathered 15 CE Credits so far to start out on the 45 for 3 years!
  - **Programming**
    - **Summer Reading Plans** are coming right along. Brittany and Edie are taking on the decorating and it looks great. Lots of interest in the program for the summer, another great. 32 signups have occurred.
    - **STEAM Kits holding interest** we have been issuing new cards to families and they are very excited to see our collection.
    - **AV2 Collection moving forward** since our computer use is not filling up we have commandeered one table and set it up as AV2 viewing in library and that is causing interest.
  - **Additional information:** Buresh room rental issue on Saturday – trash was full when rental started and then he was locked out before time was up. Also was supposed to be in at 10:00 am and wasn't let in until 10:30. Consensus of Board to return renters' check.
- **President's Report:**
  - **Security System:** Issues locking system after a rental. Service call on Wednesday, Deb didn't have full admin rights, setup invitation and profile for Brittany and updated firmware.
- **Committee Reports:** None
- **Friends' Report** None

**Unfinished Business:**

1. **EoY budget Review:** Verified spending levels.

**New Business:**

1. **Recommendation to council for open trustee position:** Suggest Marla Carnahan to council Motion by McCall, second by Porter to recommend the appointment of Marla Carnahan to the Library Board Appointment, 5 ayes, Carnahan abstained, motion carried.
2. **Employee reviews & wage recommendations:** Form J has been signed and dated for all employees. Linda has performed all employee evaluation. Personnel Committee needs to complete the review. May need to do a special meeting on June 22<sup>nd</sup> at 6:30 for wage recommendations.

**Trustee Comments:** Keep an eye on the news and the issues with the Vinton Library

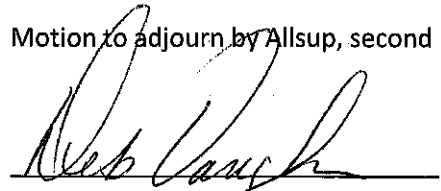
**Agenda items for Next Meeting:**

- Election of Officers
- Security software update

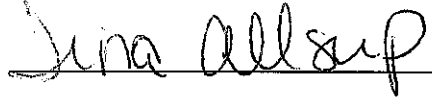
**Next meeting:**

- Special board meeting on June 22<sup>nd</sup> at 6:30 PM in the Buresh Room.
- Board meeting on July 13<sup>th</sup>, 2022 at 6:30 PM in the Buresh Room.

Motion to adjourn by Allsup, second by Davis all ayes, motion carried. Meeting adjourned at 8:16 PM.



Deb Vaughn, **President**



Tina Allsup, **Secretary**